

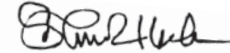
Notice of the 19th Annual General Meeting

Notice is hereby given that pursuant to the Judgment and order dated September 28, 2016 passed by the Honorable Company Bench of the High Court Division, Supreme Court of Bangladesh, the **19th Annual General Meeting** of the shareholders of **Bangladesh Industrial Finance Company Limited (BIFC)** will be held on **Wednesday, December 21, 2016 at 10:30 A.M. at "Institution of Diploma Engineers, Bangladesh"** IDEB Bhaban, 160/A, Kakrail VIP Road, Dhaka to transact the following business:

Agenda:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 31st December, 2014 together with reports of the Auditors and the Directors thereon;
2. To declare Dividend;
3. To elect/re-elect Directors;
4. To approve the appointment of Auditors for the year 2015 including their remuneration;
5. To transact any other business of the Company with the permission of the Chair.

By order of the Board of Directors



Md. Ahsan Ullah
Company Secretary

December 06, 2016

Notes:

- i. The "Record Date" has been fixed on Thursday, 23rd July, 2015;
- ii. The Shareholders whose names will appear in the Share Register of the Company or in the Depository Register on the record date i.e. 23rd July, 2015, will be entitled to attend at the Annual General Meeting.
- iii. A member entitled to attend and vote at the General Meeting may appoint a Proxy to attend and vote in his/her stead. The Proxy Form, duly stamped with Tk.20.00 (Revenue Stamp), must be deposited at the Registered Office of the Company, not later than 48 hours before the time fixed for the meeting.
- iv. Admission to the meeting room will be strictly on production of the attendance slip sent with the Notice as well as verification of signature of Member(s) and/or Proxy-holder(s).
- v. Change of address, if any, should be notified to the related Depository Participant (DP) before December 19, 2016.
- vi. No benefit or gift in cash or kind shall be given to the shareholders for attending the 19th Annual General Meeting as per Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated October 24, 2013 for attending the AGM of the Company.